

2-1 BUSINESS Affairs* (Qatari Nationals)

Single Entry Visa for Short-Term Stay (up to 90 days)

Provided by Applicant

1	Visa Application Form
2	ORIGINAL Passport (more than 3 months validity)
3	Passport Copy (the pages of status items)
4	Photo (H45mmxW35mm, gray, blue or white background, taken within 3 months)
5	<p>ORIGINAL Letter/Employee Certificate from the Employer in Qatar</p> <p>a) The letter must have been issued within 1 month prior to the application date.</p> <p>b) The letter must have been authorised with: the authoriser's name and title in print, his/her <u>signature</u> and the <u>company seal</u>. *Only authorisers listed on the Computer Card can authorise the letter.</p> <p>c) A copy of the Computer Card (both sides) is required if you work for a smaller-sized company.</p> <p>d) The letter must contain the following information. Full Name, Nationality, Passport No., Qatar ID No., Applicant's Position, Joining Date, Monthly or Yearly Salary, Purpose of Visit, Duration of Visit and <u>Sentences to confirm that</u>: 1) the applicant will come back to Qatar. 2) all travel expenses will be borne by XXX (employer's name etc.).</p>
6	Flight Booking Information (for the entire trip between Qatar and Japan)
Provided by Guarantor/Invitor in Japan	
7	Letter of Invitation (Original or Copy)
8	Letter of Guarantee (Original or Copy)
9	Schedule of Stay/Travel Itinerary (Original or Copy) *Details for each day from arrival to departure dates, names of specific places must be provided.

*Note 1

This visa is for the purpose of business liaison, business talks, contract signing, after-sales services, advertising and market research etc., excluding profit-making operations and paid activities.

***Kindly note you may be asked for additional information.**

***Please do not staple any documents.**