

**ATTENTION!****Please check [FAQ](#) for more information.****1-4 TOURISM (Foreign Residents)  
Staying with Friends & Acquaintances**

1	<a href="#">Visa Application Form</a>
2	<b>ORIGINAL</b> Passport (more than 3 months validity)
3	Passport Copy (the pages of status items)
4	Photo (H45mm x W35mm, gray, blue or white background, taken within 3 months)
5	Qatar ID Copy (both sides, more than 3 months validity)
6	<b>ORIGINAL</b> Letter/Employee Certificate from the Employer in Qatar a) The letter must have been issued <b>within 1 month</b> prior to the application date. b) The letter must have been authorised with: the authoriser's <b>name and title in print</b> , his/her <u>signature</u> and the <u>company seal</u> . *Only authorisers listed on the Computer Card can authorise the letter. c) A copy of the <b>Computer Card</b> (both sides) is required if you work for a smaller-sized company. d) The letter must contain the following information. Full Name, Nationality, Passport/Qatar ID No., Applicant's Position, Joining Date ( <b>Date</b> /Month/Year), Monthly or Yearly Salary, Purpose of Visit, Duration of Visit and <u>Sentence to confirm that</u> <u>"the applicant will come back to Qatar."</u>
7	<b>ORIGINAL</b> Bank Statements for a <b>Full 6 Months</b> *This is to confirm your Salary Payments ( <b>6 times</b> ) and Transactions for the past 6 months. a) The statement must have been issued <b>within 1 week</b> prior to the application date. b) The statement must have been authorised with the bank seal and the authoriser's signature.
8	Additional Bank Statements for a <b>Full 6 Months</b> (ORIGINAL or COPY, <b>Validity: 1 week</b> ) if you have any other account(s) in Qatar or Home Country
9	Flight Booking Information (for the entire trip between Qatar and Japan)
10	Documents that Prove the Relationship between the Applicant and the Guarantor/Invitor. e.g.) Photograph, letter, e-mail, international phone call log, money (goods) transmittal, etc.
11	<a href="#">Schedule of Stay/Travel Itinerary</a> *Details for <b>each day</b> from arrival to departure dates, <b>names of specific places</b> must be provided.
<b>Provided by Guarantor/Inviter in Japan</b>	
12	<a href="#">Letter of Invitation (Original or Copy)</a>
13	<a href="#">Letter of Guarantee (Original or Copy)</a>
14	Residence Certificate ( <b>Jyuminhyo-Tohon</b> 住民票謄本 issued within 6 months) (Original or Copy) Residence Certificate for the <u>all family members</u> . (世帯員全員の記載のある住民票謄本)
<b>Additional Documents of Guarantor/Inviter if he/she is a Foreign National</b>	
15	Copy of Residence Card ( <b>Zairyu Card</b> 在留カード, both sides)
16	Copy of Passport (the pages of status items)
<b>Additional Documents of Guarantor/Inviter if he/she pays a part or all of the Travel Expenses</b>	
17	<u>One</u> of the following documents with <u>Gross Income</u> Information. (1) Certificate of Income (issued by the Head of Local Government Office) (2) Certificate of Tax Payment (issued by the Head of Local Government Office) (3) Certificate of Deposit Balance

**\*Kindly note you may be asked for additional information.****Please do not staple any documents.**