

<b>5-2 STUDY (Foreign Residents)</b>	
<b>Short-Term Stay for Study (up to 90 days)</b>	
<b>Provided by Applicant</b>	
1	<a href="#">Visa Application Form</a>
2	<b>ORIGINAL</b> Passport (more than 3 months validity)
3	Passport Copy (the pages of status items)
4	Photo (H45mm x W35mm, gray, blue or white background, taken within 3 months)
5	Qatar ID Copy (both sides, more than 3 months validity)
6	Flight Booking Information (for the entire trip between Qatar and Japan)
7	<a href="#">Schedule of Stay/Travel Itinerary</a> *Details for <b>each day</b> from arrival to departure dates, <b>names of specific places</b> must be provided.
8	Hotel Reservation *The booking information must include guest name(s) and the number of guests.
9	<b>ORIGINAL</b> Letter/Employee Certificate from the Employer in Qatar if the Applicant already has a job a) The letter must have been issued <b>within 1 month</b> prior to the application date. b) The letter must have been authorised with: the <b>authoriser's name and title in print</b> , his/her <b>signature</b> and the <b>company seal</b> . *Only authorisers listed on the Computer Card can authorise the letter. c) A copy of the <b>Computer Card</b> (both sides) is required if you work for a smaller-sized company. d) The letter must contain the following information. Full Name, Nationality, Passport No., Qatar ID No., Applicant's Position, Joining Date ( <b>Date</b> /Month/Year), Month or Yearly Salary, Purpose of Visit, Duration of Visit
10	<b>ORIGINAL</b> Bank Statements for a <b>Full 6 Months</b> *This is to confirm your Salary Payments ( <b>6 times</b> ) and Transactions for the past 6 months. a) The bank statement must have been issued <b>within 1 week</b> prior to the application date. b) The bank statement must have been authorised with the bank seal and the authoriser's signature.
(10+)	Additional Bank Statements for a <b>Full 6 Months</b> if you have any other account(s) in Qatar or Home Country
<b>Provided by School in Japan</b>	
11	Admission Certificate (Original or Copy)
<b>Additional Documents if: a) the Applicant is under 18 years old/a dependant. b) the Travel expenses are paid by the Guarantor.</b>	
12	<b>ORIGINAL</b> Letter/Employee Certificate of the Head of the Family from his/her Employer in Qatar. a) The letter must have been issued <b>within 1 month</b> prior to the application date. b) The letter must have been authorised with: the <b>authoriser's name and title in print</b> , his/her <b>signature</b> and the <b>company seal</b> . *Only authorisers listed on the Computer Card can authorise the letter. c) A copy of the <b>Computer Card</b> (both sides) is required if he/she works for a smaller-sized company. d) The letter should contain the following information: Full Name, Nationality, Passport/Qatar ID No., Applicant's Position, Joining Date ( <b>Date</b> /Month/Year), Monthly or Yearly Salary
13	<b>ORIGINAL</b> Bank Statements for a <b>Full 6 Months</b> *This is to confirm your Salary Payments ( <b>6 times</b> ) and Transactions for the past 6 months. a) The statement must have been issued <b>within 1 week</b> prior to the application date. b) The statement must have been authorised with the bank seal and the authoriser's signature.
(13+)	Additional Bank Statements for a <b>Full 6 Months</b> if you have any other account(s) in Qatar or Home Country
14	Official Document that Proves the Relationship with the Guarantor

**\*Kindly note you may be asked for additional information. Please do not staple any documents.**