

2-1 BUSINESS Affairs* (Qatari Nationals)

Single Entry Visa for Short-Term Stay (up to 90 days)

Provided by Applicant

1	Visa Application Form
2	ORIGINAL Passport (more than 3 months validity)
3	Passport Copy (the pages of status items)
4	Photo (H45mmxW35mm, gray, blue or white background, taken within 3 months)
5	ORIGINAL Letter/Employee Certificate from the Employer in Qatar a) The letter must have been issued within 1 month prior to the application date. b) The letter must have been authorised with: the authoriser's name and title in print , his/her signature and the company seal . *Only authorisers listed on the Computer Card can authorise the letter. c) A copy of the Computer Card (both sides) is required if you work for a smaller-sized company. d) The letter must contain the following information. Full Name, Nationality, Passport No., Qatar ID No., Applicant's Position, Joining Date, Monthly or Yearly Salary, Purpose of Visit, Duration of Visit and Sentences to confirm that: 1) the applicant will come back to Qatar. 2) all travel expenses will be borne by XXX (employer's name etc.).
6	Flight Booking Information (for the entire trip between Qatar and Japan)
Provided by Guarantor/Invitor in Japan	
7	Letter of Invitation (Original or Copy)
8	Letter of Guarantee (Original or Copy)
9	Schedule of Stay/Travel Itinerary (Original or Copy) *Details for each day from arrival to departure dates, names of specific places must be provided.

*Note 1

This visa is for the purpose of business liaison, business talks, contract signing, after-sales services, advertising and market research etc., excluding profit-making operations and paid activities.

***Kindly note you may be asked for additional information.**

***Please do not staple any documents.**