1-3 TOURISM (Foreign Residents)	
Staying with Relatives within THIRD Degree of Kinship	
Provided by Applicant	
1	Visa Application Form
2	**ORIGINAL** Passport (more than 3 months validity)
3	Passport Copy (the pages of status items)
4	Photo (H45mm x W35mm, gray, blue or white background, taken within 3 months)
5	Qatar ID Copy (both sides, more than 3 months validity)
6	**ORIGINAL** Letter/Employee Certificate from the Employer in Qatar a) The letter must have been issued within 1 month prior to the application date. b) The letter must have been authorised with: the authoriser's name and title in print, his/her signature and the company seal. *Only authorisers listed on the Computer Card can authorise the letter. c) A copy of the Computer Card (both sides) is required if you work for a smaller-sized company. d) The letter must contain the following information. Full Name, Nationality, Passport/Qatar ID No., Applicant's Position, Joining Date(**Date**/Month/Year), Monthly or Yearly Salary, Purpose of Visit, Duration of Visit and Sentence to confirm that "the applicant will come back to Qatar."
7	**ORIGINAL** Bank Statements for a Full 6 Months *This is to confirm your Salary Payments (6 times) and Transactions for the past 6 months. a) The statement must have been issued within 1 week prior to the application date. b) The statement must have been authorised with the bank seal and the authoriser's signature.
(7+)	Additional Bank Statements for a Full 6 Months (ORIGINAL or COPY) if you have any other account(s) in Qatar or Home Country
8	Official Documents that prove the THIRD Degree of Family Relationship between the Applicant and the Guarantor/Invitor. Official documents may include: Birth Certificate, Marriage Certificate or Family Register Certificate such as **Koseki-Tohon.** (see #13)
9	Flight Booking Information (for the entire trip between Qatar and Japan)
10	Schedule of Stay/Travel Itinerary *Details for each day from arrival to departure dates, names of specific places must be provided.
Provided by Guarantor/Invitor in Japan	
11	Letter of Invitation (Original or Copy)
12	Letter of Guarantee (Original or Copy)
13	Family Register Certificate (**Koseki-Tohon** 戸籍謄本 issued within 6 months) (Original or Copy)
Additional Documents of Guarantor/Invitor if he/she is a Foreign National	
14	Copy of Residence Card (**Zairyu Card** 在留カード, both sides)
15	Residence Certificate (**Jyuminhyo-Tohon** 住民票謄本 issued within 6 months) (Original or Copy) Residence Certificate for the all family members. (世帯員全員の記載のある住民票謄本)
16	Copy of Guarantor's Passport (pages of status items)
Additional Docs of Guarantor/Invitor if he/she pays a part or all of the Travel Expenses	
17	One of the following documents with Gross Income Information. (1) Certificate of Income (issued by the Head of Local Government Office) (2) Certificate of Withholding Tax (issued by the Head of Local Government Office) (3) Certificate of Deposit Balance (4) Certificate of Tax Payment (5) Counterfoil of Final Tax Return with the Tax Office Seal *eTax: Please submit "Receipt Notification" and "Final Tax Return".

***Kindly note you may be asked for additional information. Please do not staple any documents.**