

**A List of Basic Documentation to be Submitted for Visa Applications for "Temporary Visits"
(Qatari)**

BUSINESS

Short – Term Business Affairs (*see Note 1)

Provided by visa applicant

1	ORIGINAL Passport (more than 3 months validity)
2	1 Passport Copy (the pages of status items)
3	Visa Application Form
4	1 Photo (H45mmxW45mm, Gray, Blue or White background, taken within 3 months)
5	1 Copy of Flight booking (entire trip)
6	ORIGINAL Covering Letter from Employer in Qatar or Employee Certificate (Written within 1 month, see *Note2)
7	Hotel Reservation (for the period of stay)

Provided from Japan

1	ORIGINAL Letter of reason for invitation
2	ORIGINAL Letter of Guarantee
3	Schedule of stay in Japan (see *Note 3)

* Note1 Business liaison, Business talks, Contract signing, After-sales services, advertising, Market research

* Note2 Including Full name, Nationality, Passport No, Qatar ID No, Applicant's position, Joining date,
Monthly or Yearly salary, Purpose of Visiting Japan, Duration of visit, Return guarantee to Qatar

* Note3 : Daily itinerary from arrival to departure date including places you are going to each day

*** If necessary, we might ask for additional documents apart from the documents mentioned above.**